



**JAWAHARLAL NEHRU CENTRE FOR ADVANCED SCIENTIFIC RESEARCH  
JAKKUR P.O., BANGALORE : 560 064.**

**FORM – ES / 01**

**JOINING REPORT**

To  
The Administrative Officer  
Jawaharlal Nehru Centre for Advanced Scientific Research  
Jakkur P.O.  
Bangalore : 560 064.

Sir/Madam,

With reference to the offer of appointment vide no. JNC/AO/\_\_\_\_\_ dated \_\_\_\_\_, I have to report myself for duty as \_\_\_\_\_ in the unit of \_\_\_\_\_ today the \_\_\_\_\_ in the forenoon / Afternoon at \_\_\_\_\_ A.M. / P.M..

I have accepted the pay Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) in the pay band : PB \_\_\_\_, Rs. \_\_\_\_\_, GP / AGP Rs. \_\_\_\_\_, which I know is not negotiable.

I agree and accept to be and remain bound by the Bye-Laws of the JNCASR relating to service conditions of the Staffs of the Centre, as amended from time to time.

Yours faithfully,

Station : JNCASR, Bangalore

Signature : \_\_\_\_\_

Date : \_\_\_\_\_

Full Name in Block Letters : \_\_\_\_\_

**MY PERMANENT HOME PARTICULARS**

Vill./Town :

Post Office :

Tel. Office :

Police Station :

District :

State :

**LOCAL ADDRESS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PERSONAL PARTICULARS**

Salutation : Mr./Mrs./Ms./Dr./Dr.(Mrs.)/Dr.(Ms.)/Er./Miss/Prof./Prof.(Mrs.)/Prof.(Ms.)/Smt./Sk./Sri

**(Please tick in appropriate salutation)**

Date of Birth : \_\_\_\_\_, Religion : \_\_\_\_\_, Higher Qualification & Area of Spl. : \_\_\_\_\_

Caste Code : General / SC / ST / OBC / DASA / PH / ICCR / Other, Blood Group : \_\_\_\_\_

**(Please tick in appropriate Caste Code)**

Contd. P/2

**FAMILY PARTICULARS**

A. DEPENDENT OWN FAMILY MEMBERS (WIFE, HUSBAND AND CHILDREN)  
(Whose monthly income is not more than Rs.3,500/- per month)

Sl. No.	Name	Date of Birth	Relation	Present Address	Occupation with details

B. PARENTS :

Sl. No.	Name	Date of Birth / Age	Income per month	Relation	Present Address	Occupation with details

C. OTHER FAMILY MEMBERS (BROTHERS AND SISTERS)

Sl. No.	Name	Date of Birth / Age	Income per month	Relation	Present Address	Occupation with details

**Signature of Staff**

No. JNC/AO/\_\_\_\_\_

Date : \_\_\_\_\_

Copy to / Forwarded to :

1. Head of the Unit / Head of the Office.
2. Accounts Officer (along with offer of appointment letter and debit head .....).
3. Asst. Administrative Officer
4. Dhanvantri.
5. Library.
6. Staff concerned.
7. Personal file of the concerned staff.

**Asst. Administrative Officer**

**Administrative Officer**