

Serial Number

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(to be filled in by the Office)



**JAWAHARLAL NEHRU CENTRE FOR
ADVANCED SCIENTIFIC RESEARCH**

APPLICATION FOR THE POST OF HELPER

Advt. No.20/2017 dated 01.10.2017

Affix colored
Passport Size
Photograph
(Not more than
three months old)

1.	Name in full (starting with last name) in BLOCK LETTERS (leaving one space blank between two parts of name	:			
2.	Parent's / Spouse Name	:			
3.	a) Date of Birth :	:	DATE	MONTH	YEAR
	b) Age in completed years	:			
	c) Nationality	:			
4.	(i) Address for correspondence (in BLOCK LETTERS)	:			
			Pin Code :		
	(i) Telephone No.: (a) Office (b) Residence	:			
	(ii) Mobile No. (mandatory)	:			

	(iii) E-mail ID:	:	
5.	Permanent Address (in BLOCK LETTERS)	:	Pin Code : Telephone Number :

6. Employment details

(Details in chronological order, starting with the first job.
Attach copies of work experience)

SL. No.	Name and address of the employer	Nature of employment (ad hoc/ regular/ temporary/ contract)	Period		Pay details	Nature of duties
			From	To		

7. Educational Qualifications

(In chronological order from matriculation onwards)

SL. No.	EXAMS PASSED	UNIVERSITY / INSTITUTION/ BOARD	YEAR OF PASSING	SPECIALISATION SUBJECT, IF ANY	DIV. / CLASS and % OF MARKS

8. Professional Training/Certificate courses undergone:

SL. No.	Name of the Programme/Course	PERIOD		Name of the Organizer
		From	To	

11. Give below the names of two references (they must not be related to you) who are in a position to testify from their personal knowledge regarding your suitability for the proposed appointment. They could be persons under whom you have worked or studied.

(one of the referees should be your immediate supervisor at your work place)

Name (s) with full address and contact number, : (i)
(Including mobile no. and e-mail address)

: (ii)

12. Other information, if any :

13. Details of Enclosures: (Attach a list)

DECLARATION:

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted. If at any time I am found to have concealed / distorted any material, information, my appointment shall be liable to be summarily terminated without any notice.

Place:

Date:

Signature of the Candidate

CERTIFICATE

(Applicable for candidates already working in Government Departments / Ministries /
Public Sector Undertaking / Autonomous Institutions of Government)

(TO BE GIVEN BY THE HEAD OF ORGANISATION / OTHER AUTHORISED OFFICER)

- (i) Certified that the particulars have been verified and found to be correct. It is also certified that no disciplinary / vigilance proceedings are either pending or contemplated against the officer. Integrity of the officer is also certified.
- (ii) The application of Sh. / Smt. / Ms.....is recommended. In case of his/ her selection, the Department / organization will relieve him/ her.
- (iii) Copies of ACRs / APARs for the last five years are also enclosed.

Place :

Date :

**Name, Designation and
Signature of the Head of the Organisation/
authorized officer with Office Seal**