

जवाहरलाल नेहरू उन्नत वैज्ञानिक अनुसंधान केंद्र विज्ञान एवं प्रौद्योगिकी विभाग, भारत सरकार के अधीन एक स्वायत्त संस्था

सम विश्वविद्यालय संस्थान

Jawaharlal Nehru Centre for Advanced Scientific Research

An Autonomous Institution under the Department of Science and Technology, Govt. of India An Institution Deemed to be University

TRAVELLING ALLOWANCE BILL

Full Nar	me		U	nit			Date			
	Trave	elling Authorizati	on Ref. No. – c	INC/				, Date -	/	/ 20
PART – A : TRAVELLING ALLOWANCE										
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I Mr/M	9			hereh	v declare	that the clair	ms made a	ahove a	are hased	on the actual
I, Mr./Mshereby declare that the claims made above are based on the actual										
amount spent by me and have not been claimed by me and/or paid to me from any other source. The Air ticket was booked on in the cheapest available flight [please √ if applicable.]										
Ih	e Air t	icket was boo	ked on		in t	the cheapest	available	flight [p	olease √ i1	applicable.]
Forwa	Forwarded [to Accounts Office] For Academic office use only									
			S.R. No.:							
			Degree registered for							
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			Signature of DCOF							
Signature of the HoU/HoO Signature of DCOE Signature of the Claiman *N.B. – Please enclose original Air/Railway [III AC & above] ticket, Boarding Pass, Receipt for Hotel/GH charges, documents in support of other claims.										

FOR OFFICIAL USE ONLY						
#	HEAD OF EXPENSE	ADMITTED BY ACCOUNTS OFFICE				
1	Centre Travel Grant					
а	Road mileage					
b	Air/Ship/Train/Bus Fare					
С	Booking/Canc. Expenses					
d	Lodging Expenses					
е	Boarding Exp. / Food Bills					
f	Local Transportation Exp.					
	Total of 1					
2	Staff Training					
3	Honorarium / Sitting Fees					
4	Other					
	Grand Total					
5	Less: Advance					
	Payable (Recoverable)					
**						
Und	der Rs (Rupees	Passed for Rs (Rupees				
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Acc	ct. Asst. Jr. Acct. Officer Accounts Officer	Administrative Officer / President				
Acc	ct. Asst.	Paid through RTGS/NEFT/ECS/Ch. vide batch No.				
the	ase process the payment as passed above by competent authority through RTGS/NEFT CS/Account Payee Cheque.	for Rs dated –/20				

Jr	. Acct.	Officer

Pa	aid throug	h RTGS/N	EFT/ECS	/Ch. vide b	atch No.
	fo	r Rs	date	d –/	/20
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