



# जवाहरलालनेहरुउन्नतवैज्ञानिकअनुसंधानकेंद्र

(विज्ञान एवं प्रौद्योगिकी विभाग भारत सरकार की स्वायत्त संस्थान - मान्यता प्राप्त विश्वविद्यालय)

## Jawaharlal Nehru Centre for Advanced Scientific Research

(An Autonomous Institute under Dept. of Science & Technology, Govt. of India – A Deemed University)

जक्कूर परिसर, बेंगलूरु - 560 064, भारत/Jakkur Post, Bengaluru - 560 064, INDIA

JNC/AO/Advt. No.01

Date:-02.06.2021

Jawaharlal Nehru Centre for Advanced Scientific Research (JNCASR) is a premier research institution categorized as Deemed to be University under the Department of Science and Technology (DST), Government of India. The institution has drawn the worldwide attention for its achievements in the advanced areas of science & technology.

Applications are invited from eligible candidates for the position of “Site Engineer” (One each for Civil and Electrical) on contract basis for a period of one year for various works related to infrastructure/maintenance in various Campuses of JNCASR, Bengaluru.

The Qualification, Job Description and Eligibility criteria required for the position are given below:

### Job Description:

1. Checking of technical designs and drawings.
2. Undertaking surveys.
3. Supervising contractual staff.
4. Ensuring to meet the agreed project specifications, budget, timescale etc.
5. Liaising with clients, subcontractors, and other professional staff.
6. Preparing site reports and filling of other paper works.
7. Ensuring that health, safety and sustainability policies are adhered.

### Minimum Eligibility Criteria:

1. Applicant should B.E/B.Tech in Civil/Electrical Engineering from reputed AICTE/UGC approved Engineering College on regular course. Candidate having knowledge in MS Office & Auto CAD would be given preference.
2. Applicant should be conversant with government norms and well versed in KPWD SR / CPWD SR for running bills of the agency.

### Remuneration:

Remuneration of Rs.27,000/- per month would be given as per institute norms based on the experience and skills of the applicant.

### NOTE:

- Upper age 35 years as on 31.07.2021.
- Reservation and Relaxation of SC/ST/OBC/PWD/ESM as per extant Govt., orders.

- Interested candidates should apply on or before 25.06.2021. Attested copies of documents in support of eligibility criteria will be required to submit to email [estateoffice@jncasr.ac.in](mailto:estateoffice@jncasr.ac.in) . Originals will be verified on joining the Centre. In case of any discrepancy, appointment will be cancelled.

Any corrigendum/Addendum/errata in respect of the above advertisement shall be made available only on our official website [www.jncasr.ac.in](http://www.jncasr.ac.in). No press advertisement will be given. Hence, prospective applicants are advised to visit JNCASR website regularly for the above purpose.

**General Conditions:**

1. Mere submission of application will not entail right for claiming Appointment.
2. All qualifications should be from Indian Universities or Institutes recognized by appropriate statutory authorities.
3. Candidates belonging to SC/ST/OBC/PWD/ESM categories are required to submit copies of Caste Certificate/Disability Certificate/service certificate issued by the Competent Authority in the prescribed format at the time of interview.
4. Applicants having work experience in Private Sector Organizations are required to submit an experience certificate on the letter head of the Company having details of the Company.
5. If the information furnished by the candidate in any part is found to be false or incomplete or is not found to be in conformity with the eligibility criteria mentioned in the advertisement, candidature/appointment will be considered as revoked/terminated at any stage of recruitment process or after recruitment or after joining, without any reference given to the candidate.
6. All correspondence to the candidates will be made vis e-mail id provided by the candidate in the application form. No other mode of communication will be adopted.
7. Canvassing in any form will disqualify the candidature.
8. All candidates are requested to go through the detailed advertisement carefully to clear all doubts/queries.
9. Numbers of Posts indicated here are tentative and may be increased/decreased at the time of selection.
10. JNCASR authorities will take the further process of screening on the merit etc. of the candidates.

  
Administrative Officer

1. Name of the Candidate (in Block letters) :
2. Father's/Husband Name :
3. Date of Birth :
4. Permanent Address :
5. Correspondence Address :
6. E-mail & Mobile Number :
7. Whether belongs to SC/ST/OBC :
8. Whether PWD/Ex-serviceman :
9. Details of Education Qualification from matriculation onwards (Enclosed as separate sheet duly authenticated by your signature if the space below is insufficient)

[illegible]

10. Details of experience (in chronological order). Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Sl. No.	Organization	Designation	Period of service	Scale of Pay IDA/C DA	Last pay drawn basic pay & Gross emoluments	Nature of duties.

11. Details of Computer knowledge.

12. Languages known (Speak, Read & Write).

13. Additional information if any which you would like to mention in support of your suitability for the post.

**DECLARATION:**

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the selection committee at the time of selection for the post.

I also hereby solemnly declare and undertake that all information furnished by me is true and complete to the best of my knowledge and belief. I undertake that if at any stage of selection or even after selection, any of the information furnished by me is found to be false, incorrect, or misleading than my candidature/appointment/services will stand cancelled /terminated without assigning any reasons thereof.

Signature of Candidate

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Place.....

Date.....