

JNC/AO/Advt. No.04/2024

Date: 14.06.2024

Jawaharlal Nehru Centre for Advanced Scientific Research (JNCASR), an autonomous research institution under the Department of Science and Technology, Government of India and a Deemed to be University, invites applications from retired Officers for engagement as **Coordinator (Research & Development and Fellowships & Extension Programmes)** purely on contract basis initially for a period of one year from the date of engagement which may be extended based on a review and functional requirement.

The details including eligibility criteria, terms and conditions are enclosed (**Annexure-1**). The Centre reserves the right to accept or reject in part or all the responses without assigning any reasons whatsoever.

The last date for receipt of applications, in the prescribed format is **June 28, 2024** (up to 5: 00 pm). Applications received after due date/time or without supporting documents will not be considered.

The applications received would be processed and the selected candidate(s) will be offered position for immediate deployment in the Centre, as per requirement.

Application as per format enclosed (**Annexure-II**) to be sent to the email estab_randd@jncasr.ac.in.

Sd/-
Administrative Officer

Terms and Conditions

1. Name of the Position and No. of Posts:

Coordinator (Research & Development and Fellowships & Extension Programmes) - 01

2. Eligibility:

The candidate should have retired from Autonomous Bodies/other Ministries or Departments.

Experience: Candidate should have at least 15 (fifteen) years of experience in research/evaluation/planning/skill development/monitoring of schemes, in relevant areas.

3. Job Description:

The candidates are required to provide their services in the areas as placed below:

- a) Carry out various activities related to R&D Cell, I P Cell and F&E Office in coordination with the Dean, R&D and Dean, F&E.
- b) Assist Dean (Research and Development) and Dean (Fellowships and Extension Programmes)
- c) Any other duties assigned from time to time by the Competent Authority.

4.Period of Engagement:

The assignment will be purely on short term contract basis. The initial engagement would be for a period of one year, which may be extended depending upon the requirement and performance review.

The assignment of candidates would be on full-time basis and they would not be permitted to take up any other assignment during the period of contract.

5.Age Limit:

Not more than 65 years of age on the last date of receipt of application.

Candidates with exceptional merit will be considered for age relaxation.

6.Remuneration:

A fixed monthly amount shall be paid as per the Government norms, arriving at by deducting the basic pension (gross) from the basic pay drawn at the time of retirement.

The remuneration in case of Officers retired from Autonomous Bodies and other Officers not entitled to pension, shall be fixed at 50% of last basic pay drawn.

No increment and Dearness Allowance shall be allowed during the term of the contract.

7.Selection Procedure:

Candidates meeting the conditions shall be offered positions on the basis of criteria like experience, qualification, etc. A Committee will be set up for the purpose.

8.Working facilities to be provided:

Only the basic facilities/infrastructure will be provided to the candidates. No Transport or Telephone/Internet facility at residence, stenographic/clerical support, etc., shall be provided.

9.Other entitlements

9.1 Leave: Paid leave of absence will be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year shall not be allowed.

9.2 TA/DA: No TA/DA shall be admissible for joining the assignment or on its completion. The candidates shall be allowed TA/DA on official tour, if any, as per their entitlement at the time of retirement.

9.3 Accommodation/HRA: No accommodation or HRA will be provided.

9.4 Transport Allowance: As applicable vide GoI norms.

10. Working hours:

The candidates shall have to work as per the working hours of the Centre and required to mark their attendance.

11. Accident, Injury, etc., during the period of engagement:

The Centre shall not be responsible for any loss, accident, damage, injury suffered by the candidates whatsoever arising in or out of the execution of his work, including travel.

Note: No correspondence will be made with applicants whose candidature has not been considered.

Application for Engagement as Coordinator

Passport size
photograph

1	Full Name	
2	Father's/Husband's Name	
3	Date of Birth	
4	Age as on the closing date of application	
5	Contact Details	Mobile :
		Email ID:
6	Address for communication	
7	Date of joining Government service	
8	Whether SC/ST/OBC/PwD	
9	Date of Retirement and the post and level from which retired (Please enclosed a copy of the retirement order)	
10	Name of the Ministry/Department/organization from which retired	
11	Last Pay drawn (Please enclose copy of LPC)	
12	Educational/ Technical Qualifications (Please enclosed a copy of the certificates)	
13	PPO No. (Please enclose a copy)	
14	Brief particulars of experience (A separate sheet may be annexed)	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected any time before or after selections, my candidature is liable to be rejected and I shall be bound by the decision of Jawaharlal Nehru Centre for Advanced Scientific Research. I accept the terms and conditions for engagement as Coordinator.

Date:

Signature:

Place: