



जवाहरलाल नेहरू उन्नत वैज्ञानिक अनुसंधान केंद्र
JAWAHARLAL NEHRU CENTRE FOR ADVANCED SCIENTIFIC RESEARCH
(विज्ञान एवं प्रौद्योगिकी विभाग, भारतसरकार के अंतर्गत एक स्वायत्त संस्था तथा मान्यता प्राप्त विश्वविद्यालय)
(An Autonomous Institution under Department of Science & Technology,
Govt. of India - A Deemed-to be-University)

Advt. No. :-JNC/EO/Achtl/20-21/01

Date: - 09.02.2021

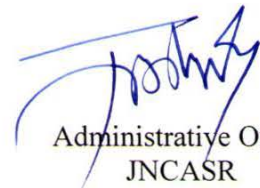
**EXPRESSION OF INTEREST FOR EMPANELMENT AS ARCHITECT/
ARCHITECTURAL FIRMS**

The Jawaharlal Nehru Centre for Advanced Scientific Research, established in 1989, is an autonomous institute under the Department of Science and Technology, Government of India, engaged in carrying out research in advanced scientific areas. The Centre's campuses are located in Jakkur, IISc, Chokkanahalli and Shivanapura.

JNCASR invites applications from the leading Architects on specified pro-forma, for empanelment of Architects/Architectural firms, possessing requisite professional & technical qualification and experience.

The Architects/firm will be empanelled for preparing Architectural design for the campus, new buildings, addition and alteration works in existing buildings, etc. as per the selection criteria.

Interested Architect/Architect Firm may visit website: www.jncasr.ac.in/tenders/ Active tenders/
Contact: 9845426010/9448287703 for clarifications/ assistance for further information and for prescribed formats.


Administrative Officer
JNCASR

1.0 General Information & Instructions

- i. It is proposed to empanel Architects/Architectural Firm for the various categories as indicated below:

Category A: Architects/Firms in this category will provide Comprehensive Architectural, structural & engineering services consultancy which shall include planning, designing, preparing estimates, BOQ, tender document, weekly/fortnightly visit(s) as per site requirement regarding supervision and execution of buildings and/or extension to the existing buildings and such other infrastructure costing less than Rs.300 lakhs.

Category B: Architects/Firms in this category will provide Comprehensive Architectural, structural & engineering services consultancy which shall include planning, designing, preparing estimates, BOQ, tender document, weekly/fortnightly visit(s) as per site requirement regarding supervision and execution of educational buildings and/or extension to the existing such buildings and other infrastructure costing more than or equal to Rs.300 lakhs.

- ii. All Information in the pro-forma should be furnished as per the format. Additional information may be furnished on a separate sheet with a pointer in the relevant column. If any particular query is not applicable, it should be stated as 'Not-Applicable'. Incomplete applications will be summarily rejected.
- iii. The applications should be typewritten/ printed. The Architect's/Architectural Firms, signature & seal should appear on each page of the application.
- iv. Overwriting should be avoided. Correction, if any, should be made by neatly crossing out the text/number with initials and date.
- v. Credentials, references, information and certificates from the client certifying performance along with list of important works executed indicating the cost/ value during the last five years etc. should be furnished.
- vi. The Undertaking on the prescribed format should also be given.
- vii. JNCASR reserves the right to verify the facts independently and may call for any further information.
- viii. The Architect/Architectural Firms may also furnish additional information, which they think is relevant for the purpose. They are however advised not to furnish superfluous information.
- ix. No documents will be entertained after the last date of submission of application form, unless it is called for by the JNCASR.
- x. Any information furnished by Architect/Architectural Firms found to be incorrect either immediately or at a later date, would render the offer disqualified from the JNCASR list of empanelled Architects/Architectural Firms without prejudice to any other right or remedy available in law.

- xi. JNCASR reserves the right to accept or reject any or all the applications without assigning any reasons thereof and no correspondence in this regard will be entertained.
- xii. Documents submitted against this notice/invitation will be treated as confidential and will not be returned.
- xiii. Decision of JNCASR with regard to preparation of panel of the Architects shall be final. JNCASR is not bound to assign any reasons thereof.
- xiv. The Architect for any particular work shall be selected from the respective panel at the discretion of JNCASR and such selected architect is required to execute an agreement as per the scope of work.
- xv. The empanelment shall be valid initially for three years. The Architects/ Architectural Firms shortlisted for various categories are required to pay one time registration fee of Rs. 1,000/-.

2.0 Empanelment Process

The Empanelment Process shall consist of two stages:

- i. **Initial Eligibility:** The applications will be screened based on the initial eligibility criteria mentioned at Clause No.-3 of this application document. Applicants short listed based on the criteria will be considered for the next stage of evaluation.
- ii. **Detailed Evaluation:** The applications short-listed as per the Initial Eligibility Criteria shall be further evaluated based on the Work Experience in University/Educational Campus Planning, Buildings, Architectural Competition won, Experience in Green Building & Average Annual Financial Turnover by allocation of marks for various criteria as detailed in Clause No - 4.

3.0 Initial Eligibility Criteria for short listing for Empanelment

- i. The applicant should be Architects registered with the Council of Architecture, India (COA). In this connection, please refer the Public Notice issued by COA. The copy of same is enclosed at Annexure-XI
- ii. Architect/Architectural Firm should have the GST number.
- iii. During the last five years the Architect/Firm should not have been failed to perform any assignment expelled from any project nor have any agreement terminated for breach of contract terms.
- iv. The Architect or Architectural Firm should have annual turnover of at least a sum of Rs. 50 lakh per annum or above as consultancy fee during last three financial years. (As supported by CA certificate).
- v. The Architect or Architectural Firm should have carried out within the last five years,
 - (a) Design and supervision of One Educational (Preferably University/College) campus with multiple buildings and facilities of not less than 5 acres (residential campuses or residential colonies or industrial campuses will not qualify), [only for Category B]

OR

(b) At least two Educational buildings/Buildings in Educational Campus, each having a plinth area of 3000 sqm or more.

4.0 Detailed Evaluation

- i. The Architect/Architectural Firm meeting the initial eligibility criteria will be further evaluated and shortlisted based on the following parameters based on marks as indicated:

Sl. No.	Head	Marks
a	Work Experience (Educational Campus Planning)	10 Marks
b	Comprehensive Architectural Consultancy of University / Institutional buildings/ Educational buildings/ buildings in Educational campus	15 Marks
c	Architectural Competition won during practice (National Level)	10 Marks
d	Experience in Green Buildings	10 Marks
e	Average Annual Financial Turnover	40 Marks
f	Presentation of the earlier executed projects before the JNCASR Committee	15 marks
Total		100 Marks

5.0 Documents to be submitted

The following documents duly attested by the registered Architect & certified should be submitted along with the application:

A. For Initial Eligibility Criteria:

- Certified copy of registration with Council of Architecture for the proprietor or senior most partners in a partnership firm and Certified copy of registration for practice.
- Attested photocopy of Partnership Deed.
- Attested photocopy of registration with relevant tax authority i.e. GST.
- Attested photocopy of performance certificate(s) from the client for the completed work clearly mentioning the Area of the campus/building, value of buildings, location and year of completion.

B. For Detailed Evaluation

a) Work Experience:

- i. Certified copy of registration with Council of Architecture for the proprietor or senior most partner in a partnership firm.
- ii. Certified copy of registration for practice.
- iii. Attested photocopy of Certificate of registration/Partnership Deed.
- iv. An undertaking duly attested by Notary in a non-judicial stamp paper of value Rs. 100/- regarding their non-black listing/debarring in any of the Govt. Department, Universities and Public Sector Undertaking/Enterprise in India and Central Vigilance Commission during last 3 years.
- v. Attested photocopy of registration with relevant tax authority i.e. GST.
- vi. Attested photocopy of performance certificate(s) from the client for the completed work clearly mentioning the Area of the campus/building, value of buildings, location, year of completion, name of client for verification eligibility as per Clause – 3&4.

b) Comprehensive Architectural consultancy of University buildings/Educational Buildings/ Institutional building in Educational campus:

- i. Site Plan/Ground Floor Plan in A-3 format for each of the building.
- ii. Typical floor in A-3 format for each of the building.
- iii. Write up in a single page A-4 size for each building with area and other details.
- iv. A certificate from the client confirming that the participant had designed the building.

c) Competitions won during practice:

Certified copy of awards/prize/citation received or official announcement of winning competition in any public media.

d) Experience in Green Building

Copy of Certificate received in respect of building or project designed and/or verifiable publication of the project in any Architectural or Scientific journal or any other Institution authorized for certification of Green building (LEED, GRIHA, ECBC or any other equivalent body / authority).

e) Average Annual Financial Turnover:

Audited Balance Sheet highlighting the consultancy fees received during last 3 Financial Year 2017-18, 2018-19 & 2019-20, supported by IT returns.

6.0 The application along with relevant documents in the prescribed form duly completed and signed should be submitted on or up to 03.03.2021, 17:00 hrs. In the office of Project Engineer, JNCASR, Bengaluru for verification & office record.

7.0 A panel of 3-4 nos. architects/ architectural firms shall be prepared on the basis of evaluation as per eligibility criteria fixed above.

8.0 The financial bids shall be invited separately later from amongst the above mentioned qualifying panel of architects/ architectural firms as per the requirement.

UNDERTAKING

Name of the Applicant _____

I/We have read and understood the instructions and the terms and conditions contained in the application form. I/We do hereby declare that the information furnished in the application and in the supplementary sheets from page to are correct to the best of my/our knowledge and belief. It is certified that we have not been blacklisted by any organization of State / Central Government of India including CVC. The undersigned is fully authorized to sign and submit this application form on behalf of the organization, he/she represents. We authorize JNCASR to approach individuals, employers, firms and corporations to verify our worked competence and general reputation.

Signature _____

Name _____

Designation _____

Address _____

Seal -----

Place _____

Date _____

INFORMATION TO BE FURNISHED BY THE APPLICANT

Sl. No.	Description	
1	Name of firm and registered office Address including year of establishment	
2	Whether proprietary/ Partnership/Pvt. Ltd./Public Ltd.? (Certificate of registration/Partnership deed to be enclosed)	
3	Names, qualifications and experience of all technical personnel in the firm (Details to be furnished in the prescribed proforma (Annexure-I).	
4	Whether registered as a member of Council of Architects? (Yes/No, if yes please attach copy of the membership)	
5	Registration with Tax authorities GST No. {Copies of registration with relevant authorities to be enclosed if any}	
6	Details of Campus : Planning, carried out in last 05 years, Client Name, status of the project, total cost of project, completion period & other information. [Details to be furnished in the prescribed proforma {Annexure-II}]	
7	Details of Projects : (Educational Buildings/ Buildings of Educational Campus) carried out in last 05 years, client Name, Status of the project, total cost of project completion period & other information [Details to be furnished in the prescribed proforma {annexure – III}]	
8	Details of Projects Client: Name, status of the project (Under execution & in hand), total cost of project, completion period (scheduled date) & other information. [Details to be furnished in the prescribed proforma {Annexure-IV}]	
9	Details of other Projects carried out in last 05 years, Client Name, status of the project (completed, under execution & in hand), total cost of project, completion period (scheduled & actual date) & other information. [Details to be furnished in the prescribed proforma {Annexure-V & VI}]	

10	Name and address of the Banker/s	
11	Annual turnover of the firm from Architectural: services during last 3 years (year-wise). 2017-2020 (dully certified by CA)	
12	Details of Competition & Award conferred. {Details to be furnished in the prescribed proforma (Annexure-VII)}	
13	Details of Green Building Projects carried: out, Name of Client & Name & Address of the certificate issuing Authority {Details to be furnished in the prescribed proforma (Annexure-VIII)}	
14	Details of civil suit/arbitration, if any that arose during execution of contract in the last 05 years. (Yes/No, if yes please enclose the details)	
15	Details of Financial Turn over from Architectural Consultancy, {Details to be furnished in the prescribed proforma (Annexure-IX)}.	
16	Undertaking duly attested by Notary in a non-judicial stamp paper of value Rs. 100/- regarding their non-black listing in any of the Govt. Department and Public Sector Undertaking/Enterprise in India and Central Vigilance Commission during last 3 years {Undertaking to be furnished in the prescribed proforma (Annexure-X)}	

Note: Where copies are required to be furnished, these are to be attested and certified photocopies.

Annexure-I

List of technical personnel in the Firm, their technical qualifications and experience

Sl. No.	Name	Age	Present Designation	Qualification	Architectural Consultancy Experience	Date from which Employed Associated in the present Organization	Indicate Special experience

Signature with Seal

Annexure-II**Details of Educational Projects (Campus Planning) Completed During Last 05 years**

Sl. No.	Name of the Project	Owner OR Sponsoring Organization	Total area (in Sqm)	Total cost of the Project (In lakhs)	Date of Start	Scheduled Date of Completion	Actual Date of Completion	Reason for Delay, if any
1								
2								
3								
4								
5								
6								
7								

Signature with Seal

Annexure-III**Details of Comprehensive Architectural of building Projects/Buildings in Educational Campus Completed During Last 05 years**

Sl. No.	Name of the Projects	Owner OR Sponsoring Organization	Total Area (In Sqm.)	Total cost of the Project (In lakhs)	Date of Start	Scheduled Date of Completion	Actual Date of Completion	Reason for Delay, if any
1.								
2.								
3.								
4.								
5.								
6.								
7.								

Signature with Seal

Annexure-IV

Details of Building Projects campuses Under-execution

Sl. No.	Name of the Projects	Owner OR Sponsoring Organization	Indicate status of the Project		Total Area (In Sqm.)	Total cost of the Project (In lakhs)	Date of Start	Scheduled Date of Completion	Current Stage of Under Execution Project (%)
			Under Execution	Allotted					
1.									
2.									
3.									
4.									
5.									
6.									
7.									

Signature with Seal

Annexure-V**Details of other than Building Projects in Educational campuses Completed in last 05 years**

Sl. No.	Name of the Projects	Owner OR Sponsoring Organization	Total Area (In Sqm.)	Total cost of the Project (In lakhs)	Date of Start	Scheduled Date of Completion	Actual Date of Completion	Reason for Delay, if any
1.								
2.								
3.								
4.								
5.								
6.								
7.								

Signature with Seal

Annexure-VI

Details of other Projects, Under-execution

Sl. No.	Name of the Projects	Owner Or Sponsoring Organization	Indicate status of the Project		Total Area (In Sqm.)	Total cost of the Project (In lakhs)	Date of Start	Scheduled Date of Completion	Current Stage of Under Execution Project (%)
			Under Execution	Allotted					
1.									
2.									
3.									
4.									
5.									
6.									
7.									

Signature with Seal

Annexure-VII**Competitions Won and Awards conferred**

Sl. No.	Name of organization	Year of Competition	Award Conferred	Remarks
1.				
2.				
3.				
4.				

Signature with Seal

Annexure-VIII**Details of Green Building Projects**

Sl. No.	Name of Institution/Organization and Complete Address	Details of Projects	Year of Completion	Star Rating	Name & Address of the certificate issuing Authority
1.					
2.					
3.					
4.					

Signature with Seal

Annexure-IX

Details of Financial Turn over from Architectural Consultancy

Sl. No.	Financial Year	Turnover (In Lakhs)
i)	2017-18	
ii)	2018-19	
iii)	2019-20	

Signature with Seal

UNDERTAKING

This is to confirm that we M/s.....(give full address) have not been blacklisted in any of the government department and public sector undertaking /enterprise in India and central Vigilance commission, in last five year before release of advertisement.

If the above information found false at any stage after the placement of Work Order, JNCASR (hereinafter called Procurement Consultant) will have full right to cancel the Work Order and forfeit the Performance Guarantee. All the direct and indirect cost related to the cancellation of the order will be borne by us besides any legal action by JNCASR which may be deemed fit at that point of time.

Authorized Signatory

Note: The undertaking regarding the non blacklisting of firm is to be submitted on a non- judicial stamp paper of Rs. 100/- (Rupees Hundred only)

TIMES OF INDIA the 25 May, 2013, New Delhi



COUNCIL OF ARCHITECTURE

(A Statutory Body of Government of India under the Architects Act, 1972)

India Habitat Centre, Core 6A, 1st Floor, Lodhi Road, New Delhi - 110003

Phone 011-24648415, 24654172, Fax: 24647746

E-mail: coa@ndf.vsnl.net.in Website: www.coa.gov.in

PUBLIC NOTICE

Attention : Architects, Registrar of Companies/LLPs, Foreign Architects/Consultants, Govt. Departments and all concerned.

The Council of Architecture (COA), a statutory body set up under the Architects Act, 1972 (Act), has been receiving complaints regarding violations of the Act by LLPs and Companies by using the word "Architect" or its derivatives in their names and objects, for carrying on the profession of an Architect and also appointment of foreign architects without prior approval of Central Government under the Act for carrying out Architectural works in India. 'Architect' has been defined under the Act.

Pertinent to the matter, it is hereby brought to the notice of all concerned that as per Section 36 of the Act, if any person i.e. individual, Company, LLP, etc. (not registered as an Architect with COA) falsely represents that such person is an 'Architect' or uses in connection with his name or title any words or letters to suggest that such person is an architect, such person shall be punishable with fine which may extend to one thousand rupees.

Additionally, as per Section 37 (1) of the Act, no person (individual, company, LLP, etc.) other than an Architect or a Firm of Architects (having only Architect partners) shall use the title and style of 'Architect' for practicing the profession of an 'Architect'. Violation of this provision is punishable on first conviction with fine upto five hundred rupees and on subsequent conviction with imprisonment upto six months or with fine upto one thousand rupees or with both.

The Ministry of Corporate Affairs, Govt. of India (MCA) has also issued a Circular No.: 2 /2012 dated 1st March, 2012, directing that **"Where one of the objects is to carry on the business / profession of Architecture, then the concerned Registrar of Companies / Registrar of LLP shall incorporate the same only on production of in-principle approval / NOC from the concerned Regulator"**. Circular is also available on the COA's website. The Hon'ble High Court of Delhi, in **WP(C) No.: 934 of 2012 - Sudhir Vohra v. Registrar of Companies and Others** have also considered this legal position.

Therefore, Companies/ LLPs/ individuals committing above violations are directed to stop such violations by changing the name of the entity by removing the word "Architect" or any its derivatives as part of their name & style and also after the objects/Memorandum of Association of the concerned entity to remove the intent to practice architecture/represent as architect/architectural consultant OR wind up such juridical entities, at the earliest, failing which COA may initiate Criminal Prosecution.

Further, no foreign Architect / Consultant (not registered with COA) be appointed for Architectural works without following the procedure prescribed under the Act.

**Dated : 20.05.2013
New Delhi**

Registrar
davp 21271/11/0002/1314