



जवाहरलाल नेहरू उन्नत वैज्ञानिक अनुसंधान केंद्र

जक्कूर, बेंगलुरु - 560064 कर्नाटक, भारत

विज्ञान एवं प्रौद्योगिकी विभाग, भारत सरकार के अधीन एक स्वायत्त संस्थान
सम विश्वविद्यालय संस्था

Jawaharlal Nehru Centre For Advanced Scientific Research

Jakkur, Bengaluru - 560064 Karnataka, INDIA

An autonomous institution under Department of Science and Technology, Govt. of India.
An Institution Deemed-to-be-University



FORM – ES / 03

APPLICATION FOR SANCTION OF ADVANCE

No. – JNC/.....

Date – /..... /20.....

Name – Prof./Dr./Mr./Ms..... Staff Code – Debit Head -

Unit/Office – Designation – GP/AGP – Rs.....

1. Amount of Advance requested - Rs. (Rupees only)

2. Mode of receipt requested -

3. Nature of Advance - ☐ Official ☐ Personal

4. If 'official', please categories - ☐ Purchase ☐ Travel ☐ Other

5. If 'personal', please categories - ☐ Medical ☐ Other

6. Travel/Medical/ Order No.* - JNC/AO/....., dt.

7. Details of items to be purchased -

8. Status of previous advance, if any - ☐ Adjusted ☐ Bill submitted ☐ Pending

9. Reason for pending advance -

I undertake to spend the advance only for the purpose mentioned above and submit the Adjustment Bill and/or settle the advance within 15 days of receipt.

* NB - Please enclose a copy.

.....
Signature of the Staff

Recommended for Approval

Approved

.....
Head of the Unit/Office

.....
Administrative Officer / President

The above mentioned amount is entered in the
advance register vide pg. no. & sl. no.

Paid through RTGS/NEFT/ECS vide batch No.

for Rs. dated –/...../20.....

.....
Acct. Asst. Jr. Acct. Officer Accounts Officer

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Acct. Asst. Jr. Acct. Officer Accounts Officer

