	जवाहरलाल नेहरू उन्नत वैज्ञानिक अनुसंधान केंद्र जक्कूर, बेंगलुरु - 560064 कर्नाटक, भारत विज्ञान एवं प्रोधोगिकी विभाग, भारत सरकार के अधीन एक स्वायत्त संस्थान सम विश्वविद्यालय संस्था Jawaharlal Nehru Centre For Advanced Scientific Research Jakkur, Bengaluru - 560064 Karnataka, INDIA An autonomous institution under Department of Science and Technology, Govt. of India.							E)	Azadi ka Amrit Mahotsav				
	FORM – ES / 02												
	STAFF PARTICULARS FOR ISSUE OF IDENTITY CARD												
N	No. – JNC/ /20												
	New joining Re-issue / Duplicate Change in particulars												
	Please mention the reason in case of Re-issue / Duplicate, and/or the particular that has changed [enclose												
e	existing card and give latest particulars] necessitating issue of fresh identity Card –												
	[Please write all fields in CAPITAL letters only. Please leave one box blank between two words/parts.]												
A	NAME OF THE STAFF												
									· ,				
	B. STAFF CODE [To be filled by Admin. Office for new staffs.]												
С													
D			_										
E	DATE OF BIRTH [IN DIGITS]												
F.	DATE OF JOINING [IN DIGITS]												
G	. DATE OF SUPERANNUATION												
н	EMERGENCY CONTACT NO.								-				
Ι.	TELEPHONE NOS. Off.						Res.						
J.													
к]		
L.	L. BLOOD GROUP O A B AB + VE - VE												
М	I hereby declare that the particular and request that a Staff Identity Ca								nowled	ge an	d bel	ief	
Forwarded [to Admin. Office]. [Not applicable in case of new joining]				Please affix recent colour PP size photograph here.									
4	Signature of the HoU/HoO								<u> Signa</u>	ture of	the	statf	

FOR OFFICI	AL USE ONLY						
Particulars checked.	AL USE ONLY Staff Code generated and filled at B. [Not applicable for existing staffs]						
Particulars verified by	SC generated by						
Particulars verified and/or corrected.	ID Card may be issued.						
Asst. Administrative Officer	Administrative Officer						
Printed ID Card as per given particulars.	Issued new/fresh ID Card. Retained old ID Card.						
Printed by	Issued by						
Checked contents printed in the ID Card and found co	rrect. Received the ID Card.						
	Signature of the Staff						
 Rules governing issue of ID Card:- The ID Card is for use of the staff concerned only and non-transferrable. Any loss and/or damage to the ID Card should be reported immediately to the Administrative Officer in writing. The ID Card must be surrendered while leaving the Centre temporarily/permanently, or whenever called for by the administration. Staff should compulsorily wear ID card while on duty and should preferably wear the ID card when on duty outside the Centre also, says while attending training programme or participating in a conference, etc. The ID Card should not be used for any illegal purpose or misused for any purpose. 							
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* N.B. – Original to be kept at ID Card issuing seat in Establishment office. One	Signature of the Staff						