**Form for seeking financial assistance to facilitate preparation/submission of project proposal to funding agency**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1) Name of the faculty member/unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2) Title of the Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3) Name of the funding agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4) Your role (PI/Co-PI/Co-Investigator) in the project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4.1) If your role is PI, then specify Co-PI ‘s name: \_\_\_\_\_\_\_\_\_\_\_\_\_

5) Names of the collaborators/organization, if any: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6) Project duration: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7) Budget Requirement: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8) Tentative timeline for submission to the funding agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9) Requirement of Equipments if any with approximate cost: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

10) Whether additional space is required to house the equipment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

11) Number of ongoing projects: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

12) Number of project proposals submitted to funding agencies: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

13) Summary of the project envisaged needs to be enclosed.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Financial Assistance required for:**

**1) Manpower:**

 i) No. of personnel: \_\_\_\_\_\_\_\_ii) Salary per month: \_\_\_\_\_\_\_\_\_\_\_ iii) Duration: \_\_\_\_\_\_\_\_\_ iv) Financial Assistance required for Manpower: \_\_\_\_\_\_\_\_\_\_\_\_\_

**2) Consumables:**

i) List of Consumables: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ii) Financial Assistance required for Consumables: \_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the PI with date

Forwarded to Dean, R&D with Recommendations/Remarks

Signature of the Chair with date