

Request for teaching course outside JNCASR

Note: The Faculty members of the Centre can undertake teaching outside, if such an assignment is in the broader interest by the Competent Authority of JNCASR. The request will be positively considered for approval only if the teaching obligations at the Centre have already been fulfilled by the Faculty Member. A request should be submitted six months before the proposed voluntary teaching assignment. The Faculty member will not commit to the external institution unless the request is approved.

1. Faculty member requesting to teach outside:

Unit:

2. Name of the anchoring faculty member from the external institution:

Institutional address:

Contact details:

Home page URL:

3. Name and details of the course to be taught outside:

4. Semester during which the course will be offered outside: August- December Semester ☐

January-April Semester ☐

5. Teaching commitment at JNCASR: Tick the relevant box for the semester:

August- December Semester ☐

Academic Year :

January-April Semester ☐

Signature of the Faculty member:

Date:

Note:

1. The request to teach outside JNCASR should not be as a substitute for teaching at JNCASR.
2. Request for conveyance shall not be entertained.

Recommendations /Remarks by the Chair of the Unit:

Signature:

Date:

Recommendations /Remarks by the Dean Academic Affairs:

Signature:

Date:

For the approval of the President:

President
