

*** PROPRIETARY ARTICLE CERTIFICATE / SPECIFIC GOODS CERTIFICATE**

* PAC is valid if one of the following criteria is compiled :

- (i) The items intended are manufactured by _____
and are to be necessarily purchased from them.
- (ii) No other make is acceptable for the following reasons, _____

(please enclose separate sheet if required)

(Indentor signature)

Date:

Mention source(s) known to the Indentor (Required in case of single / limited tender) :

Sl. No.	Vendor details	Sl. No.	Vendor details

Are the items being procured additions / spares to existing equipment? If so, P.O. No. of the original Equipment:

***Proprietary Article Certificate – Guidelines**

The Proprietary Article Certificate may accompany indents for purchase of goods / items through single tender enquiry.

- Single tender enquiry is adopted when to the knowledge of the user(s) only a particular firm is the manufacturer of the required goods.
- In case, purchase is through a single authorized agent of the OEM, then an authorization letter from the OEM identifying the sole authorized agent is to be submitted along with the indent.
- When the required goods are needed immediately due to **emergency**. In this case, the nature of emergency / the reason(s) for adopting single tender enquiry are to be clearly spelled out.
- For standardization of experiments, machinery or components or **for procuring spare parts to be compatible to sets of equipment / machinery** or for obtaining **consistency in experimental results**. If spares are for equipment, please indicate the P.O. number of original (main) equipment.
- The Indentor should confirm the **reasonability of prices** for items procured through single tender enquiry.
- Indents for procurement of Proprietary goods of value more than Rs.10.00 lakhs, recommendation of specifications by a Technical Committee constituted by the President should be furnished.